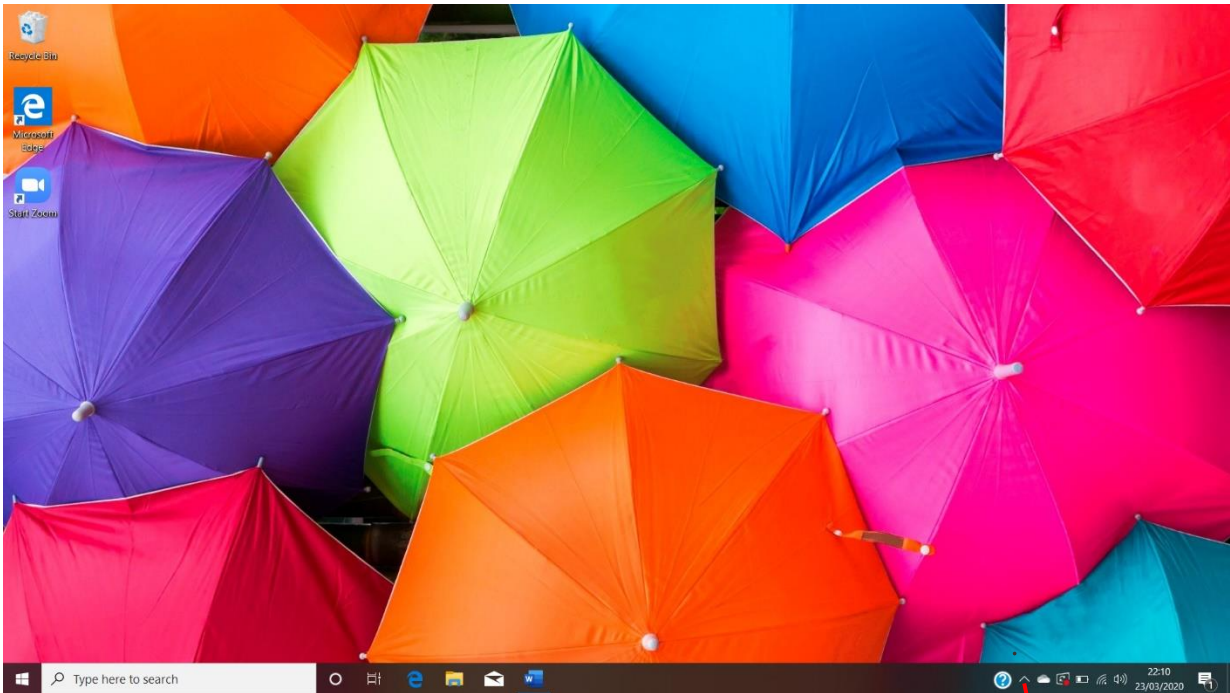
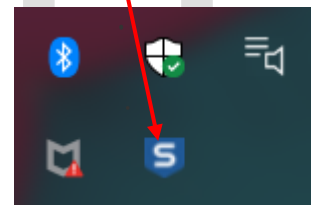


Remote Access Instructions

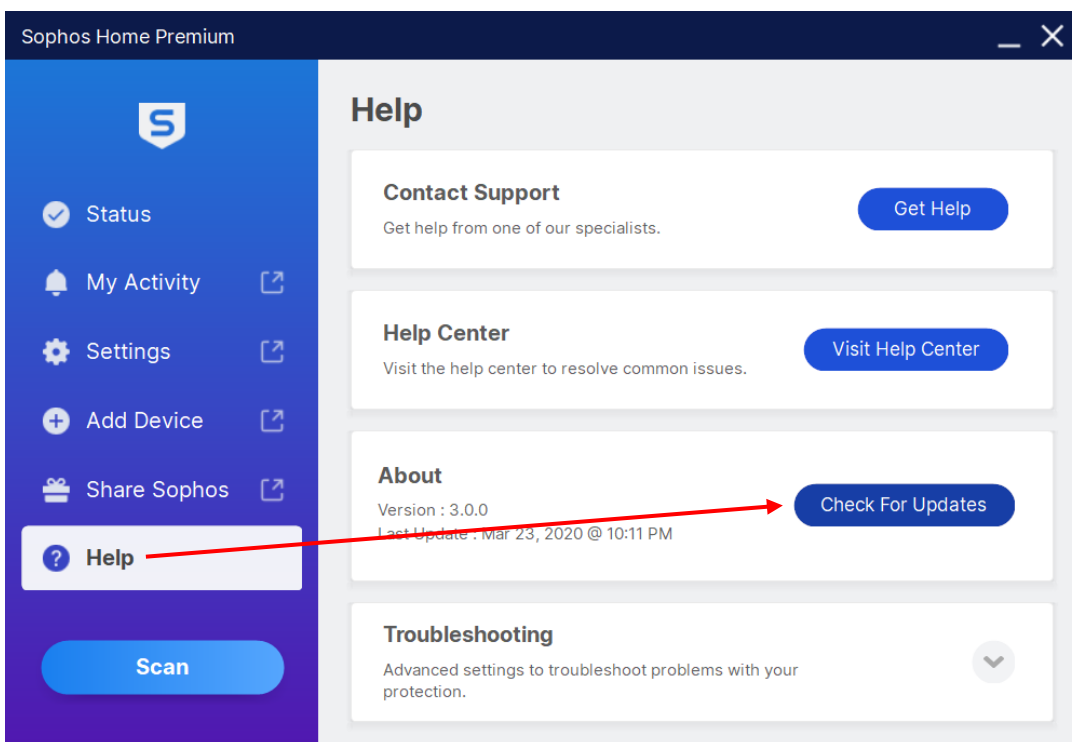
1. Turn on laptop.
2. Enter Pin “2000”
3. Connect to your own home secured Wi-Fi.



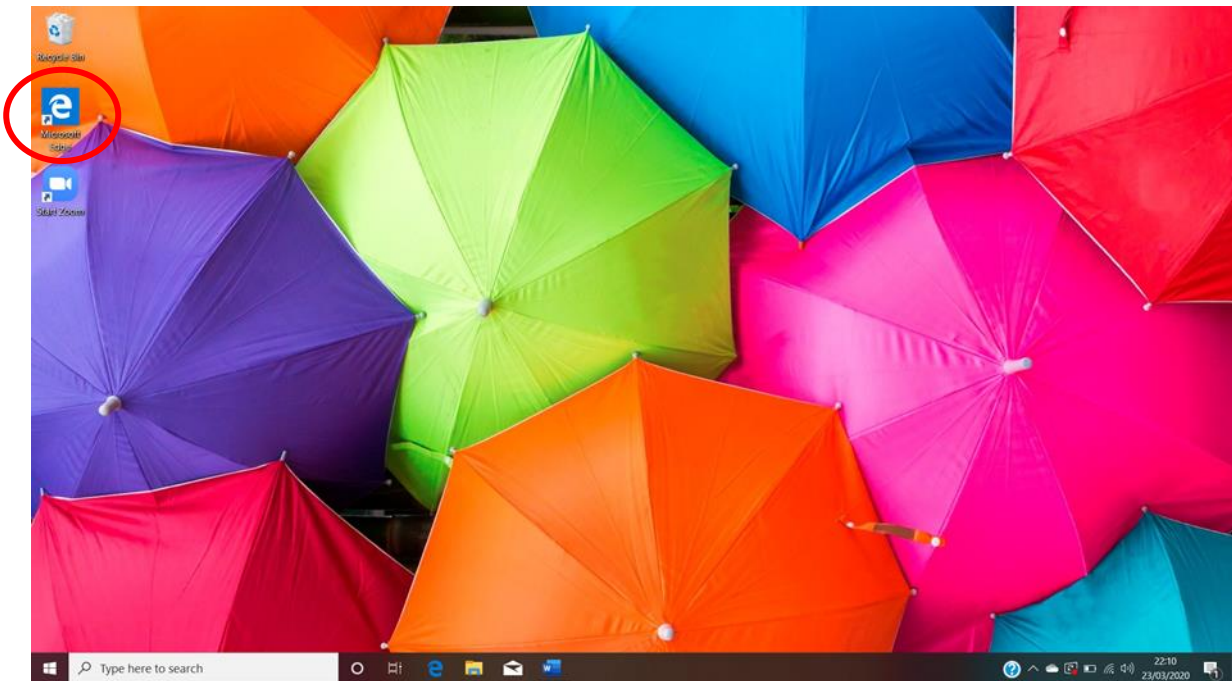
4. Click the “^” and then double click “S”.



5. Click “help” and then click “check for updates”.

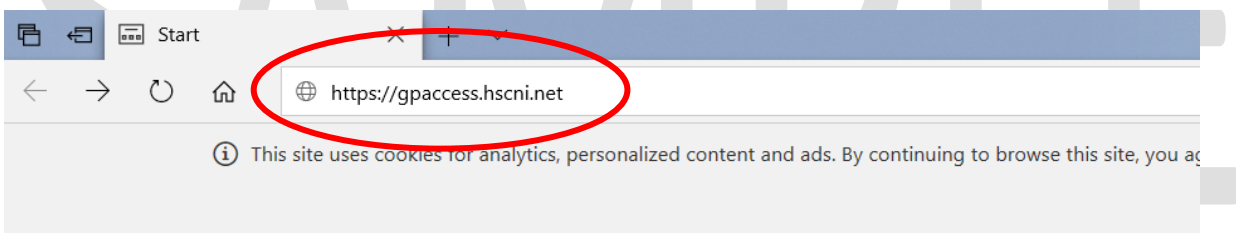


6. When finished updated go back to desktop screen.

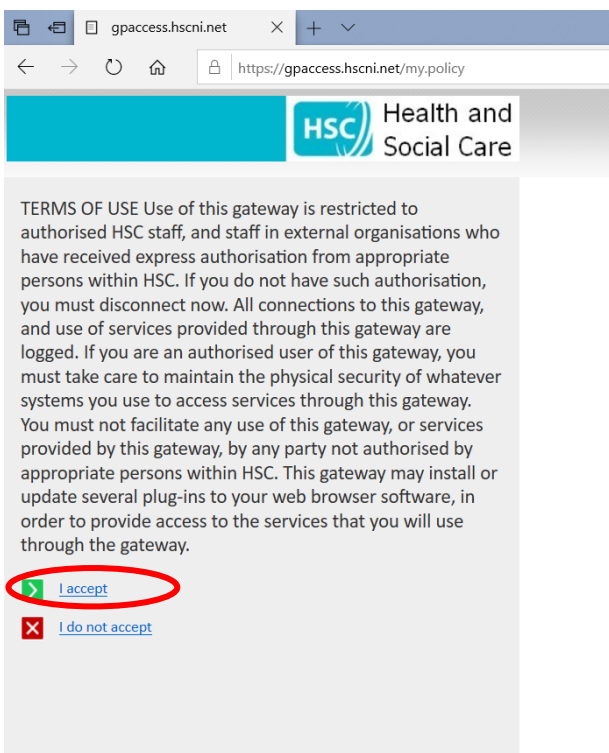


7. Double click "Microsoft Edge".

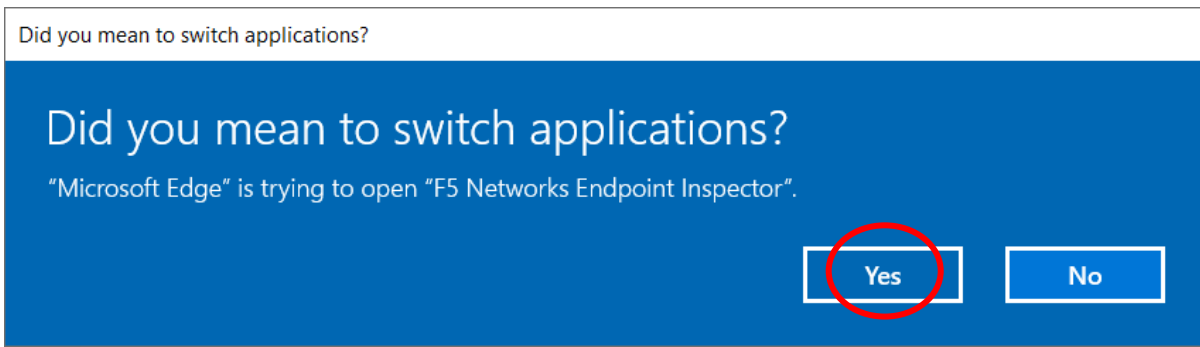
8. Enter- <https://gpaccess.hscni.net>



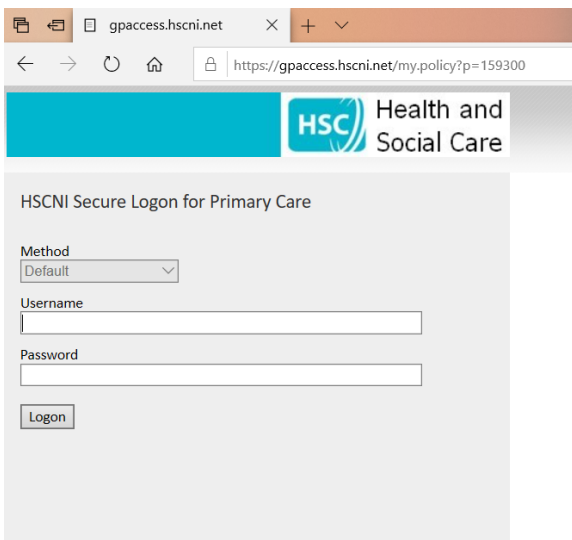
9. Click "I accept".



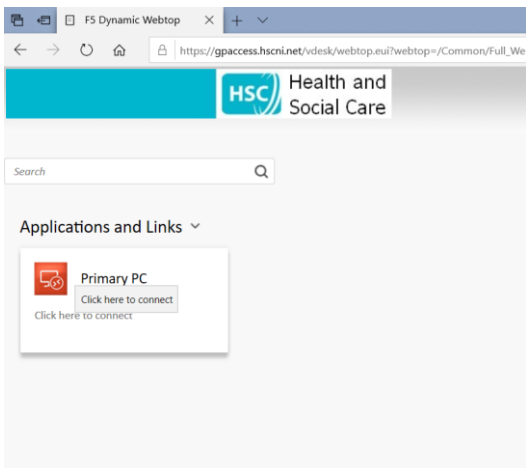
10. Click “Yes” to “Did you mean to switch applications?”.



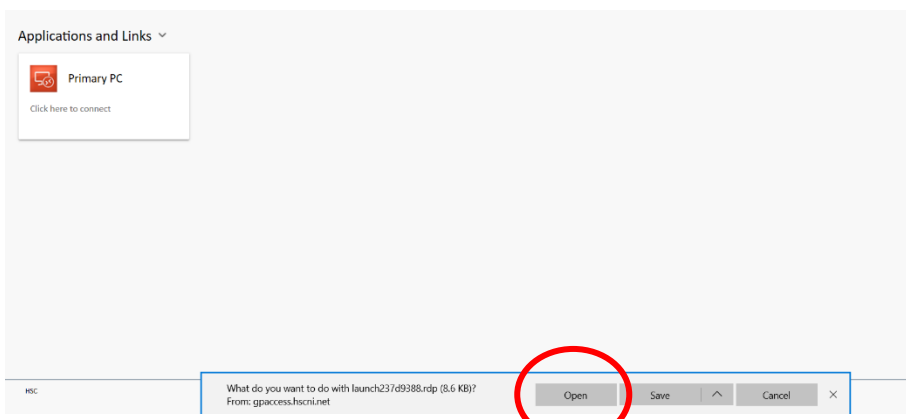
11. Enter Username and Password (which is Token Code) and click “Logon”



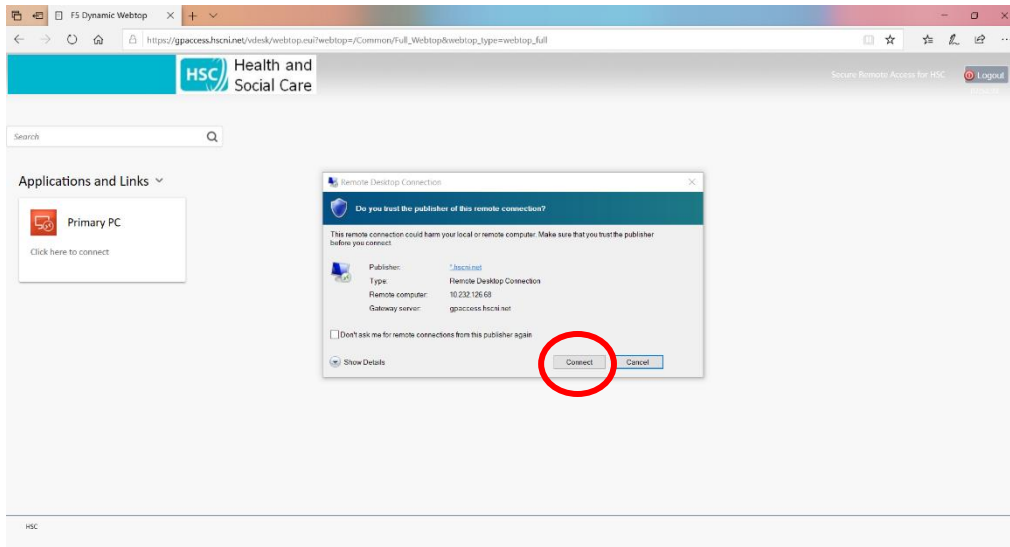
12. Click “Primary PC”.



13. Click “Open”.

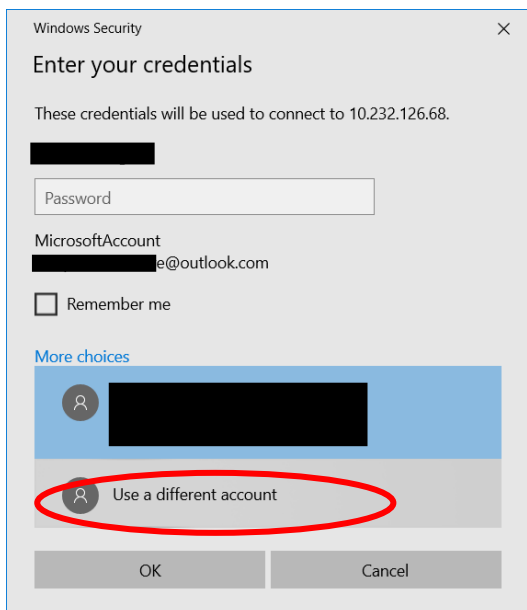


14. Click “connect”.

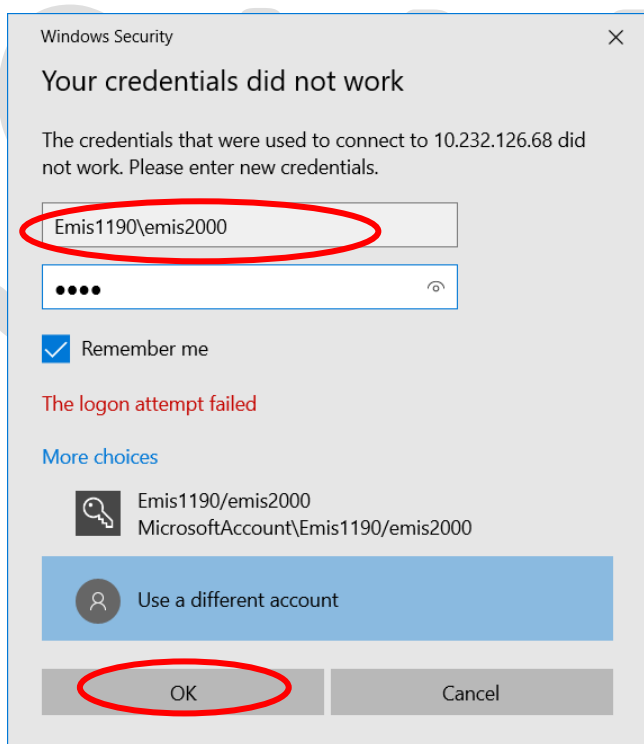


SAMPLE

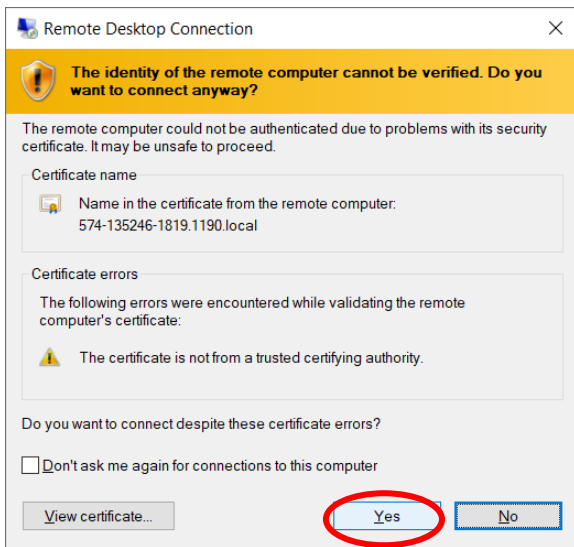
15. Click "Use a different account"



16. Enter "Emis1190\emis2000" in the top box and "Maple21566" in the box below and click "OK".



17. Click "Yes".



18. This takes you into the Desktop Screen you would see at work and then work as normal.

